



Northern Colorado Mustang Car Club

By-Laws

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Final



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1.NAME

- a) The name of this organization shall be known as the "Northern Colorado Mustang Car Club" or "NCMCC" to anyone who has a need to address its membership.

2.CHARTER

- a) NCMCC is a state-recognized non-profit organization that exists for the purpose of:
 - 1] Providing mutual assistance and fellowship to all Ford Mustang enthusiasts
 - 2] Promoting automotive safety
 - 3] Promoting a positive image for its members within NCMCC communities
 - 4] Promoting community service and charity functions

3.ESTABLISHMENT OF NCMCC

- a) NCMCC was formed in the state of Colorado on June 8th, 2002.
- b) The official address of the NCMCC is located wherever the current Treasurer resides.

4.RECORDS RETENTION

- a) The NCMCC Secretary will maintain Meeting records.
- b) The checking account records will be set up and maintained by the NCMCC Treasurer.
- c) The NCMCC Membership Director will keep the Membership record information.
- d) Membership records are NOT for public use, unless authorized by individual members.
- e) The membership application and membership cards will be the responsibility of the Membership Director.

5.INDIVIDUAL RESPONSIBILITY

- a) All members are required to sign a "release of liability" to the membership of the NCMCC and its Board. The release is to be on the Membership Application and is to be printed on the reverse side of the membership card as a reminder.
- b) Participants will also be asked to sign another liability release form at any Official NCMCC Event, if deemed appropriate by the Board.

6.BOARD POSITIONS

- a) The purpose of the Board is to support and promote the NCMCC, and its total membership.
- b) The Board consists of the following positions:
 - Director
 - Assistant Director
 - Membership Director

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Treasurer
Secretary
Event Coordinator
Assistant Event Coordinator
Webmaster

- c) All members of the Board are elected by the membership, no later than the December meeting each year. Election is conducted by the Assistant Director.
- d) Terms of all Board members are for one year (Jan. - Dec.)
- e) Board members may serve multiple, consecutive terms.
- f) Any regular club member may hold a Board position, providing they are, and have been, a member in good standing for at least twelve months, own a mustang and are approved by the Board.
- g) The Board, with good cause can bring to the membership a vote to remove a Board member from office.
- h) Resignation of any Board member should be submitted in writing to the Director and Membership Director.
- i) Board meetings are conducted, as needed. Voting quorum is established if over 50% of Board members are present.
- j) Any motion pertaining to club events or policies which is to be voted on by the Board requires a majority vote of the Board in order to present the motion to the membership. In the event of a tie vote, the motion does not pass.

7. CLUB MEETINGS

- a) The date, time, and location of all regular club meetings will be publicized in advance on the website www.ncmcc.org
- b) The date, time, and location of any special club meetings will also be publicized in advance on the website and sent to the news@ncmcc.org e-mail list.
- c) Members are encouraged to bring guests to club meetings and events. They should be identified as such to the Membership Director for attendance statistics.

8. MEMBERSHIP VOTING

- a) Items of organizational business identified by the NCMCC Director or the Board that require a vote of the membership will be brought before the membership for a vote to be announced to the news@ncmcc.org e-mail list prior to meetings.
- b) Voting is performed at Monthly Meetings if at least 50% of the current Board members are in attendance.
- c) Voting members must be Mustang owners.

9. TYPES OF MEMBERSHIP

- a) Club membership and fees are based on the calendar year of Jan. – Dec.

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b) Members joining in the months of:

Jan. – June: pay 100% dues – Membership is good thru Dec. of that year.

Jul. – Sept.: pay 50% dues – Membership is good thru Dec. of that year.

Oct. – Dec.: pay 100% dues – Membership is good thru Dec. of the following year.

c) Membership in the NCMCC is open to all Mustang enthusiasts (Mustang ownership is not mandatory if sustained by the general membership).

d) Voting members must be Mustang owners.

e) The Board, with good cause and a two-thirds majority vote of the Board, may remove any member from the club.

The following classifications of membership are offered:

INDIVIDUAL Member [I] – Receives Membership Benefits, one Membership Card and one Vote (must be a Mustang owner to vote). Eligible to hold Board position, providing they are, and have been, a member in good standing for at least twelve months.

Annual Dues: \$20.00 USD

COUPLE Members [C] – Member and Spouse. Receive Membership Benefits, two Membership Cards and two Votes (one of the individuals must be a Mustang owner for both to vote). Eligible to hold Board position(s), providing they are, and have been, a member(s) in good standing for at least twelve months.

Annual Dues: \$30.00 USD

PONY Member [P] – Children of a Member. Receives special **PONY** Membership Card. Not eligible for regular Membership Benefits, voting rights or ability to hold Board position. Must abide by section 5 (Individual Responsibility). May attend club events, only if accompanied by a Member parent or guardian.

Annual Dues: None

LIFE Member [L]-

a) Individual Member Only

b) \$250 One Time Fee

c) Membership Includes

1) Special Designed Shirt Indicating Membership Status

2) 20% Discount or Cost on NCMCC Products

10. USE OF FUNDS

a) There are no salaried members in the NCMCC, all Board members are volunteers.

b) All funds are used to provide club or member benefits and/or for charities.

c) No refunds of membership fees will be provided.

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- d) Normal operating expenses will be paid from the treasury upon presentation of adequate receipts to the Treasurer.
- e) Any non-budgeted expenses not to exceed \$100 require preapproval of Director or Treasurer and one other Board member. Expenses between \$100 and \$500 require a majority vote of the Board. Expenses over \$500 require a majority present membership vote at a regular meeting.
- f) Money advances for NCMCC budgeted expenses are at the discretion of the Treasurer within the budget that has been approved.
- g) All profits from the sale of merchandise will go into the NCMCC treasury.
- h) All profits from NCMCC events will be transferred to the NCMCC treasury.
- i) All equipment purchased with NCMCC funds becomes the property of the NCMCC and will be stored at a location as deemed appropriate by the Board.

11. FINANCIAL STATEMENT

- a) An annual financial statement will be made available to any member by the Treasurer within 30 days upon written request.

12. CLUB LOGO

- a) The Organization's official logo and the Club name are properties of the NCMCC.
- b) They are for official use only, and may not be used for any other purpose unless approved by the Board.

The official logo is as follows:



13. MEMBERSHIP LIST

- a) The membership list of NCMCC WILL NOT be used for solicitation or any other purpose.
- b) The personal information listed on the membership application WILL NOT be distributed or used for solicitation, unless authorized by individual members.
- c) A list of the Board member names may be distributed to dealerships or businesses related to automobile accessory sales and service for the purposes of soliciting NCMCC member discounts.

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- d) The only information of the Board authorized to be released will be Name, Phone Number and e-mail address as approved by each individual member.

14. REPRESENTATION

- a) No one is authorized to represent himself or herself as an authorized agent to enter into any contract or business arrangement on behalf of NCMCC unless approved by the Board.
- b) Communications expressing dissent or dissatisfaction with other organizations or associations are not to be written with NCMCC identification.
- c) Any areas in question should be discussed with the Board prior to taking action.
- d) Any violation of these Representation requirements may result in revocation of membership in the NCMCC.

15. BY-LAWS CHANGES

- a) These By-Laws should be reviewed annually.
- b) They should be updated as necessary by the Board.
- c) The Board will request ratification by the general membership after the appropriate changes have been entered.
- d) They will be made available upon request from the Membership Director and will be posted on the NCMCC web site at www.ncmcc.org.

16. DISSOLUTION

- a) In the event of dissolution of the NCMCC, all assets, after outstanding bills are paid, shall be transferred to a qualifying charity of the Board's selection.
- b) This By-Law Section, Number 16, is irrevocable.

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17. APPROVAL OF THE NCMCC BY-LAWS (Board)

Director	_____	_____	_____
Asst. Director	_____	_____	_____
Membership Dir.	_____	_____	_____
Treasurer	_____	_____	_____
Secretary	_____	_____	_____
Event Coordinator	_____	_____	_____
Asst. Event Coord.	_____	_____	_____
Webmaster	_____	_____	_____
	Print	Signature	Date

18. RATIFICATION OF THE NCMCC BY-LAWS (Membership)

Ratified by Membership at:

Location: _____

Date: _____

Witnessed by:

Director _____

Membership Dir. _____
Print Signature Date